

CERTIFICATE OF SUBSTITUTION PAYTIMESHEET

EMPLOYEE NAME _____ ID # _____

MONTH/YEAR EMPLOYEE SIGNATURE

DEADLINE Period of 1st – 10th and Period of 11th –

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PAYROLL USE ONLY

_____	_____	@ \$ _____	= _____	_____
_____	_____	@ \$ _____	= _____	_____
_____	_____	@ \$ _____	= _____	_____
_____	_____	@ \$ _____	= _____	_____
_____	_____	@ \$ _____	= _____	_____
GRAND TOTAL \$ _____		PAID _____		